



MAINE APPLICATION



Reinstate, Out of State and Apprentice Candidates 2010

It is recommended that you read all of the information contained in the Candidate Information Bulletin (CIB). A CIB may be obtained from your school or visit our web site at www.DLRoope.com

You are required to complete both sides of this application. Please **PRINT** clearly using a ballpoint pen or typewriter. Submit a cashier's check or money order made payable to DL Roope Administrations Inc. **PERSONAL CHECKS WILL NOT BE ACCEPTED AND MAY DELAY SCHEDULING.** Fees are **NOT** refundable or transferable and will be applied to the requested and approved examination week. Examination dates and deadline dates are provided on the back of this application. Applications must be received by 5:00 pm eastern time on or before the deadline date. Applications received after the deadline date will be scheduled based on space availability. If you have missed the deadline date and the requested examination week is full, you will be scheduled for the next available examination week. Candidates will receive an admission letter after the deadline date. Your admission letter will indicate the date and time of your scheduled examination. This will allow approximately 10 days for travel arrangements. *****Please note that DL Roope Administrations Inc. schedules the examinations over 1 – 4 days according to the number of candidates that apply for an examination week.**

If you have a disability and require accommodations in accordance with the American Disabilities Act of 1991, please request the required forms from your school or contact DL Roope Administrations Inc. at 1-888-375-2020. Documentation must be submitted with this application and is subject to approval.

PLEASE PRINT OR TYPE THE FOLLOWING INFORMATION:

LAST NAME	FIRST NAME	MI	DATE OF BIRTH	
MAILING ADDRESS	APT#	CITY/TOWN	STATE	ZIP CODE
SOCIAL SECURITY #	HOME PHONE #	WORK PHONE #		
CELL PHONE #	PHOTO IDENTIFICATION # (i.e. Drivers License, Photo ID etc.)	E-MAIL ADDRESS		

*** EXAM WEEK REQUESTED

*** Please do not request or expect a specific day of the week.

PLEASE CHECK THE EXAMINATION THAT YOU ARE APPLYING FOR:

- Candidate Examination (Written, State Law & Practical) – fee \$99.00**
 - Cosmetologist
 - Barber Styling
 - Esthetician
 - Manicuring
- *Instructor Candidate Examination (Written & Practical) – Application fee \$75.00 & Examination fee \$100.00**
 - Cosmetologist Instructor
 - Barber Styling Instructor

*** INSTRUCTOR CANDIDATES MUST ATTACH A VERIFICATION OF ELIGIBILITY FORM FOR WORK EXPERIENCE FROM THE DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION, OFFICE OF LICENSING & REGISTRATION, BARBERING & COSMETOLOGY PROGRAM.**

- Webscores – fee \$25.00 (OPTIONAL SERVICE) Result letters will be available to view and print from our website at www.dlroope.com. A message will be posted on the website when they are available.**

For office use only: Money order # _____ Total Amt. Pd _____		Initials _____	App. _____
O/R _____	Ex Class _____	Ex Area _____	SC# _____
Wk Req _____	TC _____	App Received Date _____	ME

ME EXAMINATION DATES AND DEADLINE DATES

PLEASE INDICATE ON THE FRONT OF THIS APPLICATION THE EXAMINATION WEEK THAT YOU ARE REQUESTING.

EXAMINATION DATES	~ DEADLINE DATES	EXAMINATION DATES	~ DEADLINE DATES	EXAMINATION DATES	~ DEADLINE DATES
November 16, 2009	~ October 27, 2009	April 19, 2010	~ March 26, 2010	September 20, 2010	~ August 27, 2010
December 14, 2009	~ November 24, 2009	May 24, 2010	~ April 30, 2010	October 18, 2010	~ September 24, 2010
January 4, 2010	~ December 11, 2009	June 21, 2010	~ May 28, 2010	November 15, 2010	~ October 22, 2010
February 1, 2010	~ January 8, 2010	July 19, 2010	~ June 25, 2010	December 13, 2010	~ November 19, 2010
March 8, 2010	~ February 12, 2010	August 16, 2010	~ July 23, 2010		

TRAINING WAS COMPLETED BY:

- *DEPARTMENT APPROVED APPRENTICE TRAINING IN A LICENSED ESTABLISHMENT BY A QUALIFIED SUPERVISOR. (SC # 1111)
- *DEPARTMENT APPROVED OUT OF STATE APPLICANT. (SC # 0000)
- *DEPARTMENT APPROVED REINSTATE BY EXAMINATION APPLICANT. (LAPSED LICENSE) (SC # 2222)

***CANDIDATES MUST ATTACH A VERIFICATION OF ELIGIBILITY FORM FROM THE DEPARTMENT OF PROFESSIONAL & FINANCIAL REGULATION, OFFICE OF LICENSING & REGISTRATION, BARBERING & COSMETOLOGY PROGRAM.**

APPLICATION AUTHORIZATION

I affirm that the applicant named herein has successfully completed the requirements established by the Department of Professional & Financial Regulation, Office of Licensing & Registration, Barbering & Cosmetology Program for examination eligibility, and all information provided in connection with this application is true to the best of my knowledge and belief. I affirm this with the understanding that any omissions, inaccuracies or failure to make full disclosures may be deemed sufficient reason to suspend or revoke a license issued by the Department.

I hereby understand that receiving a passing score does not guarantee licensure and that all requirements for licensure must be met as set forth by the Department.

I also understand that it is recommended that I completely read all of the information contained in the Candidate Information Bulletin (CIB). A CIB may be obtained at www.DLRoope.com.

I further understand that I will be required to present current government issued Photo Identification (Drivers License or State ID) to be admitted to my scheduled examination. If I cannot be admitted, my examination fee will be forfeited.

APPLICANT SIGNATURE (REQUIRED).....

APPLICANT PRINTED NAME (REQUIRED).....

PHOTO IDENTIFICATION NUMBER (REQUIRED).....DATE OF BIRTH.....

FOR REGULAR MAIL DELIVERY (ALLOW 2- 5 DAYS):

DL Roope Administrations Inc.
P.O. Box 631
Hampden, ME 04444-0631

FOR OVERNIGHT DELIVERY:

DL Roope Administrations Inc.
50 Dave's Way
Hermon, ME 04401

Toll free: 888-375-2020
Website: www.DLRoope.com