



MAINE APPLICATION



Retake and Reschedule Candidates 2010

It is recommended that you read all of the information contained in the Candidate Information Bulletin (CIB). A CIB may be obtained from your school or visit our web site at www.DLRoope.com

You are required to complete both sides of this application. Please **PRINT** clearly using a ballpoint pen or typewriter. Submit a cashier's check or money order made payable to DL Roope Administrations Inc. **PERSONAL CHECKS WILL NOT BE ACCEPTED AND MAY DELAY SCHEDULING.** Fees are **NOT** refundable or transferable and will be applied to the requested and approved examination week. Examination dates and deadline dates are provided on the back of this application. Applications must be received by 5:00 pm eastern time on or before the deadline date. Applications received after the deadline date will be scheduled based on space availability. If you have missed the deadline date and the requested examination week is full, you will be scheduled for the next available examination week. Candidates will receive an admission letter after the deadline date. Your admission letter will indicate the date and time of your scheduled examination. This will allow approximately 10 days for travel arrangements. *****Please note that DL Roope Administrations Inc. schedules the examinations over 1 – 4 days according to the number of candidates that apply for an examination week.**

If you have a disability and require accommodations in accordance with the American Disabilities Act of 1991, please request the required forms from your school or contact DL Roope Administrations Inc. at 1-888-375-2020. Documentation must be submitted with this application and is subject to approval.

PLEASE PRINT OR TYPE THE FOLLOWING INFORMATION:

LAST NAME		FIRST NAME		MI	DATE OF BIRTH
MAILING ADDRESS		APT#	CITY/TOWN	STATE	ZIP CODE
SOCIAL SECURITY #		HOME PHONE #		WORK PHONE #	
CELL PHONE #		PHOTO IDENTIFICATION # (i.e. Drivers License, Photo ID etc.)		E-MAIL ADDRESS	

*** EXAM WEEK REQUESTED *** Please do not request or expect a specific day of the week.

PLEASE CHECK THE EXAMINATION THAT YOU ARE APPLYING FOR:

- Retake Practical & Written (Includes State Law if applicable.) - \$99.00
- Retake Practical Examination (Passed Written and State Law previously.) - \$99.00
- Retake Written Examination (Includes State Law if applicable – passed Practical previously.) – fee \$75.00
- Retake Maine State Law Examination (Passed Written and Practical previously.) – \$50.00
 - Cosmetologist Esthetician
 - Barber Styling Nail Technician
- Retake Instructor Practical (Includes Written if applicable.) – Application fee \$75.00 & Examination fee \$100.00
- Retake Instructor Written Examination (Passed Practical previously.) – fee \$75.00
 - Cosmetologist Instructor
 - Barber Styling Instructor
- Webscores – fee \$25.00 (OPTIONAL SERVICE) Result letters will be available to view and print from our website at www.dlroope.com. A message will be posted on the website when they are available.

For office use only: Money order # _____ Total Amt. Pd _____ Initials _____ App. _____

O/R _____ Ex Class _____ Ex Area _____ SC# _____ Wk Req _____ TC _____ App Received Date _____

ME

ME EXAMINATION DATES AND DEADLINE DATES

PLEASE INDICATE ON THE FRONT OF THIS APPLICATION THE EXAMINATION WEEK THAT YOU ARE REQUESTING.

EXAMINATION DATES	~	DEADLINE DATES	EXAMINATION DATES	~	DEADLINE DATES	EXAMINATION DATES	~	DEADLINE DATES
November 16, 2009	~	October 27, 2009	April 19, 2010	~	March 26, 2010	September 20, 2010	~	August 27, 2010
December 14, 2009	~	November 24, 2009	May 24, 2010	~	April 30, 2010	October 18, 2010	~	September 24, 2010
January 4, 2010	~	December 11, 2009	June 21, 2010	~	May 28, 2010	November 15, 2010	~	October 22, 2010
February 1, 2010	~	January 8, 2010	July 19, 2010	~	June 25, 2010	December 13, 2010	~	November 19, 2010
March 8, 2010	~	February 12, 2010	August 16, 2010	~	July 23, 2010			

APPLICATION AUTHORIZATION

**Candidate Information
and
Signature
is already on file with
DL Roope Administrations Inc.**

FOR REGULAR MAIL DELIVERY (ALLOW 2- 5 DAYS):

DL Roope Administrations Inc.
P.O. Box 631
Hampden, ME 04444-0631

FOR OVERNIGHT DELIVERY:

DL Roope Administrations Inc.
50 Dave's Way
Hermon, ME 04401

**Toll free: 888-375-2020
Website: www.DLRoope.com**